



City of Kenora Standing Committees Meeting Agenda

Emergency Services
Finance & Administration
Community Services
Operations
Tuesday, August 3, 2010

3:30 p.m. to 6:30 p.m.
City Hall Council Chambers

Emergency Services Committee Agenda

Councillor C. Drinkwalter – Chair
Councillor J. Parson – Vice-Chair
Councillor C. Van Wallegghem – Member

A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its August 9th meeting:-

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. Confirmation of Previous Standing Committee Minutes

THAT the Minutes of the last meetings of the Regular Standing Committee meetings held Monday, July 5, 2010 be confirmed as written and filed.

D. Standing Committee Deputations

None

E. Reports:

Councillor C. Drinkwalter, Chair

Item	Subject	Disposition
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1.	Township of Ear Fall Resolution support
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Recommendation:

That Council endorse and support Township of Ear Falls' Fire Chief Gary Gazankas' letter of 16 June 2010 (please find copy attached) to Kenora District Municipal Association President Garry Parkes regarding Fire Department Capital and Operational Funding; and further

That Council endorses and supports the Township of Ear Falls' Resolution No. 276-10 requesting all member municipalities of the Kenora District Municipal Association to petition the Ontario Government for an increase to capital grants to assist Fire Departments in the North.

Other Business:

Next Meeting:

- **Tuesday, September 7, 2010.**



Finance & Administration Committee Agenda

Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council’s intention to adopt the following at its August 9th meeting:-

- amend its 2010 Municipal Operating and Municipal Five Year Capital Plan and 2010 Solid Waste Budgets to reflect transfers of various City funds

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today’s Agenda

2) From a Meeting at which a Member was not in Attendance

C. Reports:

Councillor R. McMillan, Chair

Item	Subject	Disposition
1.	2010 Northern Networks Conference
	Discussion:	
2.	Change in Committee Structure
	Recommendation:	
	That as recommended by the City Clerk, Council hereby amends its present Governance Model from a Standing Committee structure to a Committee of the Whole structure, with the exception of the Property & Planning Standing Committee; and	
	That Council gives direction to the City Clerk to prepare the applicable revised by-law to establish Rules of Order and Procedures for the Council of the City of Kenora, to reflect the governance modification throughout the by-law; and	
	That this by-law be presented prior to the end of this term of Council with the by-law taking effect and coming into force in December, 2010; and further	
	That By-law Number 29 -2009 be and is hereby repealed.	
3.	IBEW Negotiations – Water Plant
	Recommendation:	

That Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and IBEW Local 559 – Water Plant Unit for the term January 1, 2010 to December 31, 2012.

4. Establishment of Audit Committee for the 2010 Election

Recommendation:

That as recommended by the City Clerk in accordance with the Municipal Elections Act, 1996, as amended, the Council of the Corporation of the City of Kenora hereby approves the following actions as they relate to the legislative requirement of appointing a Compliance Audit Committee for the 2010 Municipal Election, with a term to expire November 30, 2014:

- 1. The City Clerk work with other interested area municipalities to recruit applicants for a Joint Compliance Audit Committee;
- 2. The City Clerk prepare a Terms of Reference in conjunction with those area municipalities that will participate in the Joint Compliance Audit Committee, following which same shall be adopted by by-law prior to October 1, 2010, together with a resolution appointing the Members of the Joint Committee;
- 3. Should a Joint Compliance Audit Committee not come to fruition amongst the area municipalities, the City Clerk be authorized to proceed on the basis of establishing a Compliance Audit Committee for the City of Kenora.

5. Lake of the Woods Development Commission Council Representation

Recommendation:

That Council of the City of Kenora hereby indicate the level of Council involvement on the Board of Directors of the Lake of the Woods Development Commission; and further

That the resignation of Mayor Len Compton from the Board of Directors at the Annual General Meeting of the Lake of the Woods Development Commission be acknowledged.

6. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- May 26, 2010 – Kenora Police Services Board; and

That these Minutes be circulated and ordered filed.

7. Tangible Capital Asset Policy Amendment

Recommendation:

That Council hereby approves a revised Tangible Capital Asset Policy #FI-6-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

8. Video Surveillance-CP Pedestrian Bridge

Recommendation:

That Council of the City of Kenora hereby authorize withdrawal from the Video Reserve in the amount of \$12,500.00 to acquire and install Point to Point wireless video surveillance system for the CP Pedestrian Walkway; and

That in accordance with Notice Bylaw Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Municipal Operating and Municipal Five Year Capital Plan by by-law at its August 09th meeting; and further

That Council hereby give three readings to a by-law to amend the 2010 budget for this purpose.

9. NWHU Water Quality at Beaches-Notices

Discussion:

10. Changes to 2011 Census

Discussion:

11. Procurement & Use of City supplied Cellular Phone Policy

Recommendation:

That Council hereby approves a Employee Cell Phone Policy #HR-2-22; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

12. Emergency Hours of Work Policy

Recommendation:

That Council hereby approves an Emergency Hours of Work Policy #HR-2-21; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

13. Budget Amendments

Recommendation:

That Council hereby approves amending its 2010 capital and solid waste budgets to transfer \$3,995 from the Recycling Collection Depots and \$3,995 from the Solid Waste Collection Depots to the Waste / Recycling Truck, these projects belonging within the Solid Waste and Recycling departments as appropriate; and

That Council hereby approves amending its 2010 capital budget to transfer \$10,000 from the Operations Facility Compressor project and \$10,000 from the Operations Facility Fencing Project and \$2,621 from the Garage & Shop Tools & Equipment to the Tandem Axle Plow Truck, these projects belonging within the Operations department; and

That Council hereby approves amending its 2010 capital budget to transfer \$1,817 from the Parks Riding Mower to the Coney Island Band Stand Project, these projects belonging within the Parks department; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Municipal Operating and Municipal Five Year Capital Plan and 2010 Solid Waste Budgets by by-law at its August 9th meeting; and further

That Council hereby gives three readings to a by-law to amend the 2010 budget for this purpose.

14. Designation of Authority to CAO- Lame Duck Council Report to Follow

15. Procurement Policy Update

Recommendation:

That Council hereby approves a revised Procurement Policy #FI-1-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

16. Monthly Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at June 30, 2010.

17. Litter, Yard Waste & Property Maintenance By-law Amendment.....

Recommendation:

That Council of the City of Kenora hereby approves the amendment to the Litter, Yard Waste and Property Maintenance by-law; and further

That Council give three readings to a by-law to adopt this amendment.

Other Business:

Items on Hold:

- NWHU Governance Matters

Next Meeting:

- Tuesday, September 7, 2010.



Community Services Committee Agenda

Councillor C. Van Wallegghem – Chair
Councillor C. Drinkwalter – Vice-Chair
Councillor R. McMillan – Member

A. Public Information Notices as per By-law Number 144 -2007

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its August 9th meeting:-

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. Reports:

Councillor C. Van Wallegghem, Chair

Item Subject

Disposition

1. Recreation Centre Department Second Quarter Report

Recommendation:

THAT Council accept the July, 2010 Second Quarter Report for the Recreation Department.

Other Business:

Next Meeting:

- Tuesday, September 7, 2010.



Operations Standing Committee Agenda

Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor J. Parson – Member

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council’s intention to adopt the following at its August 9th meeting:-

- *Amend the 2010 solid waste budgets for the purchase of a transport truck to reflect funding through the Continuous Improvement Fund of \$80,000, representing a total budgeted purchase cost of \$160,000*

B. Declaration of Pecuniary Interest

- 1) On Today’s Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. Reports:

Councillor D. McCann - Chair

Item	Subject	Disposition
1.	Discharge of Firearms by-law Amendment
	Recommendation:	
	That Council give three readings to amend By-Law No. 126-2010 a By-law to Regulate the Discharge of Firearms, Air-Guns, Spring-Guns, Cross-Bows, Long-Bows or Any Class or Type Thereof to include the addition of trained Bear Wise personnel as follows:	
	2. Definition / Interpretation	
	(e) “ Officer ” means a Police Officer of the Ontario Provincial Police Service and includes a constable with the Royal Canadian Mounted Police, a Municipal Law Enforcement Officer and a By-Law Enforcement Officer for the City of Kenora, a Conservation Officer or a Deputy Conservation Officer of the Ministry of Natural Resources, and any other person authorized to enforce the Ontario <i>Fish and Wildlife Conservation Act, R.S.O. 1997, or the Firearms Act, R.S.C. 1995, c.39, including trained & authorized Bear Wise personnel.</i>	
2.	Highway Tractor-By-Law#130-2010 Amendment
	Recommendation:	
	That Council hereby approves an amendment to By-law #130-2010 for the purchase of a transport truck to reflect funding through the Continuous Improvement Fund of \$80,000, representing a total budgeted purchase cost of \$160,000; and	

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Solid Waste Budgets by by-law at its August 9th meeting; and further

That Council hereby gives three readings to a by-law to amend the 2010 Solid Waste Budgets for this purpose.

3. Animal Control By-Law

Recommendation:

That Council hereby approves amending By-Law No. 20-2001 "A By-Law to Regulate the Keeping of Animals within the City of Kenora" to provide a consistent, effective and enforceable document ; and,

That Council give three readings to a By-Law for this purpose.

4. Agreement with Jarnel Contracting Ltd.

Recommendation:

Whereas the Council of the Corporation of the City of Kenora accepted the tender of Jarnel Contracting Ltd. to provide the construction of Lake of the Woods Plaza/Festival Area for the Downtown Revitalization Contract 400,

Now Therefore the Council of The Corporation of the City of Kenora enacts as follows:

1. That the Mayor and Clerk of The Corporation of the City of Kenora are hereby authorized to execute an Agreement between The Corporation of the City of Kenora and Jarnel Contracting Ltd., in accordance with the terms and conditions therein and affix the Seal of the Corporation thereto.
2. That this by-law shall come into force and be in effect from and after the final passing thereof.

5. Agreement with Solid Construction

Recommendation:

Whereas the Council of the Corporation of the City of Kenora accepted the tender of Solid Construction to provide the construction of Discovery Centre,

Now Therefore the Council of The Corporation of the City of Kenora enacts as follows:

1. That the Mayor and Clerk of The Corporation of the City of Kenora are hereby authorized to execute an Agreement between The Corporation of the City of Kenora and Solid Construction, in accordance with the terms and conditions therein and affix the Seal of the Corporation thereto.
2. That this by-law shall come into force and be in effect from and after the final passing thereof.

6. Rehabilitation of the Winnipeg River West Branch and Keewatin Channel Bridges

Recommendation:

Whereas the Council of the Corporation of the City of Kenora accepted the proposal of Stantec Consulting Ltd. to provide the pre-design, design and contract administration services for the Rehabilitation of the Keewatin Channel and Winnipeg River West Branch Bridges,

Now Therefore the Council of The Corporation of the City of Kenora enacts as follows:

1. That the Mayor and Clerk of The Corporation of the City of Kenora are hereby authorized to execute an Agreement between The Corporation of the City of Kenora and Stantec Consulting Ltd., in accordance with the terms and conditions therein and affix the Seal of the Corporation thereto.
2. That this by-law shall come into force and be in effect from and after the final passing thereof.

7. Traffic Amendment – No Parking zone

Recommendation:

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone – Tenth Street; and

Add:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
Tenth Street	From Ottawa Street northerly for 62 metres	East	Anytime

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following amendment to Schedule "C" – Limited / Restricted Parking – Tenth Street.

Amend:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
Tenth Street	From Ottawa Street northerly to Front Street	East	2 hours 8:00 a.m. to 6:00 p.m. Monday to Saturday (Holidays Excepted)

To Read:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
Tenth Street	From 62 metres north of Ottawa Street northerly To Front Street	East	2 hours 8:00 a.m. to 6:00 p.m. Monday to Saturday (Holidays Excepted)

8. Downtown Traffic Report to Follow

Items on Hold:

- **Tunnel Island Trails Parking Lot**
- **Keewatin Curling Club-Assumption of Right of Way**

Other Business

Next Meeting

- **Tuesday, September 7, 2010.**

Motion – Adjourn to Closed Meeting:

That this meeting be now declared closed at ____ p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matter:-

- i) **Personal Matter about Identifiable Individuals (4 items)**

Reconvene to Open Meeting with Report(s), if applicable.

Close Meeting.